

## Know Your Jefferson County Judges

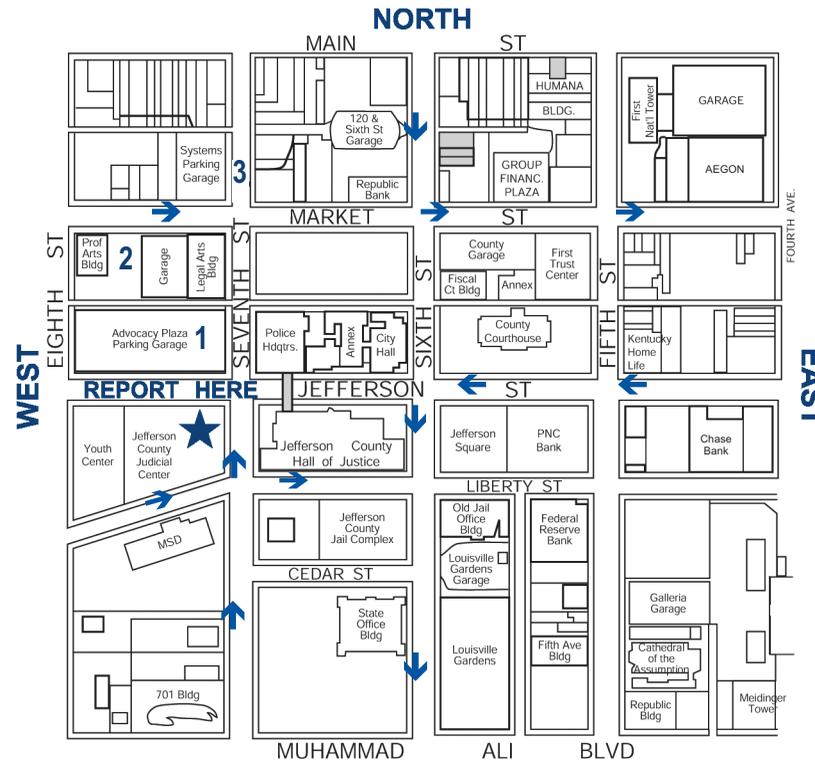
**The Supreme Court of Kentucky** hears appeals of decisions from lower state courts and is the final interpreter of state law. Supreme Court Deputy Chief Justice Lisabeth T. Hughes serves Jefferson County.

**The Kentucky Court of Appeals** receives nearly all cases on appeal from Circuit Court or District Court. When a case is tried and the losing party is dissatisfied with the outcome, he or she may ask a higher court to review the correctness of the lower court's decision. Court of Appeals Judges Irv Maze and Denise G. Clayton serve Jefferson County.

**Circuit Court** is the court of general jurisdiction. It hears civil matters involving more than \$5,000, capital offenses and felonies, land dispute title cases and contested probate cases. Circuit Court has the power to hear appeals from District Court and administrative agencies. There are 13 Circuit Court divisions. Jefferson County is served by Chief Circuit Judge Angela McCormick Bisig and Judges A.C. McKay Chauvin, Charles L. Cunningham Jr., Audra J. Eckerle, Brian C. Edwards, Susan Schultz Gibson, Judith McDonald-Burkman, Annie O'Connell, Mitch Perry, Mary M. Shaw, Ann Bailey Smith, Olu A. Stevens and Barry Willett.

**Family Court** is a division of Circuit Court and handles cases involving families and children, such as divorce, child custody, paternity, adoption, termination of parental rights, civil domestic violence and child dependency, neglect and abuse. Family Court assigns each case to one judge, allowing the same judge to hear all matters involving a particular family. There are 10 Family Court divisions. Jefferson County is served by Chief Family Court Judge Tara Hagerty and Judges Denise DeBerry Brown, Gina K. Calvert, Deborah Deweese, Hugh Smith Haynie Jr., Angela J. Johnson, Ellie Kerstetter, Deana "Dee" McDonald, A. Christine Ward and Derwin L. Webb.

**District Court** is the court of limited jurisdiction. It handles juvenile matters, city and county ordinances, misdemeanors, violations, traffic offenses, probate of wills, arraignments, felony probable cause hearings, small claims involving \$2,500 or less, civil cases involving \$5,000 or less, voluntary and involuntary mental commitments and cases relating to domestic violence and abuse. There are 17 District Court divisions. Jefferson County is served by Chief District Judge Anne Haynie and Judges David P. Bowles, Stephanie Pearce Burke, Anne Delahanty, Kristina Garvey, Eric J. Haner, Tanisha A. Hickerson, Julie Kaelin, Annette Karem, Katie King, Lisa L. Langford, Jennifer H. Leibson, Jessica A. Moore, Sara Michael Nicholson, Jennifer Bryant Wilcox, Erica Lee Williams and Amber B. Wolf.



### Parking Garages & Restaurants Near Judicial Center

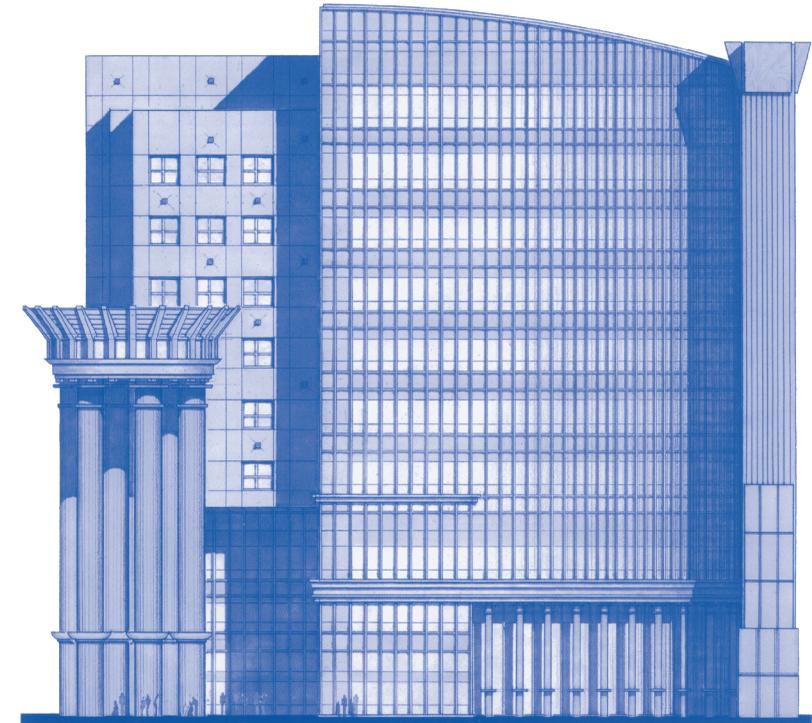
#### Parking Garages

- 1 Advocacy Plaza Parking Garage**  
224 S. 7th St.
- 2 Legal Arts Garage**  
702 W. Market St.
- 3 Systems Parking Garage**  
705 W. Market St.

#### Restaurants

- Quiznos**  
223 S. 5th St.
- Qdoba**  
312 S. 4th St.
- Cravings**  
5th & Main
- Jimmy John's**  
415 W. Jefferson St.
- Panera Bread**  
4th & Jefferson

WELCOME TO  
**JURY DUTY**  
IN  
**JEFFERSON COUNTY**  
**KENTUCKY**



JEFFERSON COUNTY JUDICIAL CENTER

# Welcome to Jury Duty!

The trial judges of Jefferson County and the jury administration staff welcome you to the Jefferson County Judicial Center. We appreciate your willingness to perform this important civic duty.

We believe you will find jury duty a rewarding and fulfilling experience. In the days ahead, you will observe firsthand how our justice system operates and will be called on to make important decisions. We encourage you to get to know your fellow jurors and the people who serve our court system.

We hope this brochure provides helpful information. If you have any questions or suggestions, please speak with the jury administration staff.

You can also learn more about jury service from the Kentucky Court of Justice website. Visit [www.courts.ky.gov](http://www.courts.ky.gov) and click on Jury Service under Helpful Links.

Thank you for your valuable contribution to Kentucky's justice system.

*Jury Administration Office  
Jefferson County*

## Jury Duty: What You Need to Know

### Term of Duty

In Jefferson County, jury duty is scheduled for two weeks. If you are on a trial that runs over the scheduled two weeks, your jury duty concludes at the completion of the trial.

### Hours

If you are selected to serve on a trial, plan to spend a full work day in court. Jurors not selected to serve on a trial are often released by noon.

### Juror Pay

As set by state law, you will receive \$12.50 for each day you report to serve for jury duty, regardless of whether you are selected for a trial. Of that amount, \$5 is considered your actual pay and \$7.50 is a reimbursement for expenses. Your check will be mailed to you at the completion of your jury service.

### Call-In Procedures

Each day, jurors should call 502-574-5879 between 6 p.m. and 8:30 a.m. for instructions. A recording will instruct which jurors are to report and at what time. Jurors who are serving on a trial will receive instructions from the presiding judge about the time to report the following day. If you are not required to report for duty on any given day, go about your regular business or job. You are paid only for the days you actually report.

### Contact Number

If you need to contact the jury pool staff, call 502-595-4156 between 8:30 a.m. and 4:30 p.m. Monday through Friday.

### Attendance Record

Jurors must check in each morning in the Jury Assembly Hall. This is the only attendance record. If you are serving on a trial carried over from the previous day, it is not necessary to check in.

### Juror Lounge

Beverages and snacks may be purchased in the Juror Lounge located next to the Jury Pool Room. A concession stand is located across the pedway in the Hall of Justice.

### Restrooms

Restrooms are located in the Jury Pool area. There are also public restrooms located in the main corridor on each floor in the Jefferson County Judicial Center.

### Telephones

Telephones are located in the Jury Workroom. Please limit your calls to three minutes.

### Parking

The Advocacy Plaza Parking Garage, Legal Arts Garage, Louisville Gardens Parking Garage and Systems Parking Garage offer discounted parking rates to jurors. See the map on back for locations.

### Restaurants

There are several restaurants in the immediate area which are within walking distance of the Jefferson County Judicial Center. See the map on back for locations.

## Jury Duty and Your Employer

### Jury Duty Verification for Your Employer

**Please check with your employer for personnel policies regarding jury duty.** Many employers require a statement verifying the dates you served on jury duty. You may request a statement from the jury pool staff.

The Jury Office does not keep your juror time records. Therefore, if your employer requires the time you report and are released, it is your responsibility to request a statement at the end of each day.



Jefferson County Courts  
Jefferson County Judicial Center  
700 West Jefferson Street  
Louisville, Kentucky 40202